

TO THE APPLICANT: EACH RECOMMENDATION MUST BE SEALED, SIGNED ACROSS THE SEAL BY THE REFEREE AND RETURNED TO YOU FOR SUBMISSION WITH YOUR APPLICATION PACKAGE.

Name of Applicant: _____
LAST FIRST MIDDLE

Position: _____

Name of Company: _____

Address: _____

Tel: _____ Fax: _____ E-mail: _____

TO THE REFEREE: The above-named applicant is applying for admission to the University to undertake the Agribusiness Executives' Program (AEP). The admission procedure for this Course requires applicants to gather individual references and to submit a complete set of documents with the application. Please complete and return this form to the applicant. **The envelope must be sealed and signed across the seal.** The applicant will then forward it, unopened, to the UA&P along with the application materials.

The University will appreciate your writing as fully as you can concerning the candidate, frankly stating deficiencies as well as merits. **Please elaborate on a separate sheet if necessary.**

1. How long have you known the applicant and in what capacity?

2. What do you consider to be the applicant's strengths and outstanding talents?

3. Please describe some activities or programs in which the applicant was involved that illustrates his or her special abilities:

4. What do you consider the applicant's weaknesses and major liabilities?

5. Please comment on the applicant's breadth of knowledge and quality of oral and written expression in English?

6. How would you rate this applicant in terms of:

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Intellectual ability?	Outstanding (Top 5%)	Excellent (Top 15%)	Good (Top third)	Average (Middle third)	Poor (Bottom third)

- b. Administrative ability? Outstanding (Top 5%) Excellent (Top 15%) Good (Top third) Average (Middle third) Poor (Bottom third)

7. How would you rate the applicant on the following human qualities:

	<u>Excellent</u>	<u>Very Good</u>	<u>Poor</u>	<u>Very Poor</u>	<u>Not Observed</u>
a. Cheerfulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Order	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Sincerity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Social concern	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Team spirit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Industriousness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Does the applicant show any sign of emotional instability? Please elaborate.

9. What qualities (if any) does the applicant possess to be an executive?

10. Please make any additional comments about the applicant's potential or personal qualities which you feel would be helpful to the Selection Committee.

RECOMMENDATION:

11. I:

- strongly recommend
- recommend
- recommend with some reservations
- do not recommend

that this applicant be admitted to the Agribusiness Executives' Program of the University of Asia and the Pacific

Current Supervisor

General Character Reference

Name (print)					
Name of organization					
Position					
Address					
Telephones		Fax		E-mail	

Date: _____ Signature: _____

**Thank you for your time and effort in completing this form.
Please ensure that the envelope is sealed and treated as private and confidential.**